

Latah County 4-H Animal Project Policies



University of Idaho
Extension



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OVERVIEW

All 4-H youth members, parents, and volunteers who participate in the 4-H program in any county in the state of Idaho shall abide by #093020 *4-H Youth Development Policies and Procedures*, which includes the 4-H Code of Conduct. These policies and procedures are updated every two years by the State 4-H office.

Youth shall complete all project and exhibit requirements as outlined in the State 4-H office issued #93000 *Idaho 4-H Project Requirements Handbook*. This handbook is updated annually by the State 4-H office.

It is the responsibility of youth members, parents, and volunteers who participate in 4-H in any county in Idaho to be aware of the contents of #093020 *4-H Youth Development Policies and Procedures* and #93000 *Idaho 4-H Project Requirements Handbook*.

PURPOSE

The purpose of this document, *Latah County 4-H Animal Policies*, is to identify additional project requirements or policies specific to animal projects within the Latah County 4-H program that are not included in any state-issued document from Idaho 4-H.

COUNTY ANIMAL PROJECT REQUIREMENTS

In addition to the project requirements established by #93000 *Idaho 4-H Project Requirements Handbook*, The following items are county-specific to animal project completion:

- A. All market animal project 4-H members are required to complete a livestock judging contest during the 4-H calendar year. A Livestock Judging contest opportunity will be provided during the Latah County Fair. If a member chooses to judge at a contest prior to the contest offered at the Latah County Fair, they must notify Latah County Extension in advance and provide proof of judging.
- B. All Non-Market and Market Animal Record Books will be due according to the deadlines published by Latah County Extension.

COUNTY ANIMAL POLICIES

The following policies apply for all animal species, including large livestock and small animals (applies to market, non-market, and pet projects) with the exception of horse:

- A. The 4-H member must be fully enrolled in the Latah County 4-H program, including payment of county dues, and signed up for the appropriate project(s) no later than the possession deadline.
- B. The 4-H member may enroll in one or more animal projects.
 - 1) Per the *MOU between University of Idaho Extension and the Idaho Division of Professional-Technical Education*, youth who participate in both 4-H and FFA must clearly designate the project animal to be exhibited for each program during initial weigh-in and on fair entry forms. Members may not exhibit the same animal for both 4-H and FFA at a contest/fair/show.
 - 2) Youth who are enrolled in 4-H and FFA must meet the requirements set by each program and are expected to maintain separate records for each organization.
- C. All Latah County 4-H market project animals must participate in two county weigh-in sessions to determine initial and final weights for his or her project animal(s).
 - 1) Initial weigh-in dates for each market species will be scheduled relative to the minimum days of ownership established by #93000 *Idaho 4-H Project Requirements Handbook*.
 - 2) Final weigh-in for all market species will occur upon arrival at the Latah County Fair in September.

- 3) Market animal members may tag and weigh one or two project animals at the initial weigh-in session; immediate families may tag a single “family floater” instead of two animals for each of their children (see Appendix A).
- D. In addition to the contents of this document, plus #093020 *4-H Youth Development Policies and Procedures*, and #93000 *Idaho 4-H Project Requirements Handbook*, 4-H youth are responsible for the following:
- 1) Youth who exhibit at the Latah County Fair are responsible for understanding and following any rules regarding entry and participation in the Latah County Fair.
 - 2) Youth who participate in the market animal sale are subject to following sale policies and procedures set by Latah Market Animal Sale Committee.
 - i. Any individual may sell only one market animal or, in the case of poultry or rabbits, one market pen.
- E. Except in the case of wildness, or extreme stress, no animal will be allowed to leave the fairgrounds early without prior approval. Written verification from a veterinarian will be required if a medical problem is the cause of removal.
- 1) A member who has an animal that is ill at the fair should immediately contact the project leader who will then contact the superintendent or the Extension faculty who will have authority to contact a veterinarian to make a final decision. The animal’s owner may be responsible for veterinarian charges and therefore will be involved if possible in contacting the vet. In the event of an emergency where there is not time to contact all entities, a veterinarian will be contacted immediately.
- F. At the fair, if an animal dies or is too sick to be shown in a class, the Extension faculty and appropriate superintendent needs to verify the death or illness. The member may complete the project by:
- 1) Finishing the record book.
 - 2) Exhibiting in a fitting and showing class using a substituted/borrowed animal pre-approved by Extension faculty and Superintendent. In this instance, exhibitor is showing only to satisfy the public exhibit requirement of their 4-H project and is not eligible to advance to, or compete in, the final champion fitting and showing class.

GREIVANCES

A. Grievances concerning judging:

- 1) Shall follow the grievance/protest policy established in the Latah County Fair book.

B. Grievances other than judging:

- 1) Problems and requests for information should be routed by appropriate channels to receive prompt action from a responsible person. The correct chain of action is written below:
 - i. 4-H Member
 - ii. Project Leader
 - iii. Organizational Leader
 - iv. Superintendent (if appropriate)
 - v. Extension Faculty
- 2) Grievances will be dealt with at the lowest level of responsibility. For example, project leaders should have all information regarding time schedules and project requirements for their specific

projects. Superintendents have the authority to address facility-related issues and make decisions regarding efficient flow of scheduled events.

- 3) Initial requests for information and notification of problems may be verbal to speed the action process. Formal grievances must be submitted in writing.
- 4) Grievances not settled to the satisfaction of the claimant may be appealed by a signed protest submitted to the Grievance Committee:
 - i. The Grievance Committee may consist of the following individuals, depending on the issue at hand:
 1. County Extension Faculty
 2. Appropriate Superintendent(s)
 3. Latah County 4-H & FFA Market Animal Sale, Inc., President
 4. Fair Manager
 5. Fair Board Representative
 6. FFA Representative
- 5) All animal project grievances will be presented to this committee by the claimant, with no extra persons attending.

SHOW RING ATTIRE

- A. In the interest of safety while in the show ring, it is advised all animal project exhibitors wear long sleeved snap/button-down shirts, long pants and hard soled boots or tie shoes. Tank tops, T-shirts or sleeveless shirts are not acceptable show ring attire. Shorts, cut-offs, and sandals are not permitted. Attire should fit properly and reflect a modest and professional presentation.
- B. When showing dairy cattle and dairy goats, the traditional white shirt and white pants are to be worn. Shoes or boots, ties and belts should be white, brown or black. Green ties or scarves in honor of 4-H are permissible. Jump suits with long sleeves or worn with long sleeve shirts may be substituted.
- C. At the discretion of the judge, in the interest of safety, an exhibitor may be asked to leave the ring.

AMENDMENTS

This document, *Latah County 4-H Animal Projects Policies*, shall be reviewed annually.

- A. Written suggestions will be accepted by Extension faculty and may be considered for insertion into this document, in cooperation with Latah County Animal Projects Leader's Committee and Latah County Leader's Council.
- B. Suggestions for improving this document must be submitted in writing prior to the September Latah County Animal Projects Leader's Committee meeting for review at that month's meeting.
 - 1) If appropriate, suggestions will be delegated to the Latah County 4-H Animal Projects Policy Review Committee for revision.
- C. This document will be approved in November of each year by Latah County Animal Projects Leaders and Latah County Leader's Council.

APPENDICES

A. Latah Market Animal Sale Floater Policy & Sale Procedures

Appendix A

Sale Animal Weigh in and Animal Floater Recommendations

A committee was formed at the Nov 2013 Livestock leaders meeting - below are the recommendations from the committee to be presented to Livestock leaders, leaders council and Livestock Market Animal Sale Committee.

1. A member can weigh in two (2) animals at the designated species weigh in.
 2. A 4-H member MUST be enrolled and paid in 4-H prior to the animal(s) being weighed.
 3. Family members who live at the same address, but not necessary have the same last name or same parents may share floater animals. A 4-H family is defined by how the enrollment is complete in the 4-H online enrollment program for that family.
 4. All animals MUST be assigned to a member at weigh-in, the animals and members cannot leave the weigh in location until ownership is recorded.
 5. Floaters can be shared amongst family members who live at the same address. If there is an even number of members and animals, each member is assigned to two animals. If the number of animals weighed in don't equal the number of members enrolled then the animal may be assigned to more than 1 member.
 - a. Examples
 - i. 2 members weigh in 4 animals. 1 member will be assigned to two animals and the other member will be assigned to the other two animals.
 - ii. 5 members weigh in 7 animals. Each member is assigned an animal; the remaining two animals are assigned to the family members as floaters. Animal 1 is assigned to 3 members and animal 2 is assigned to 2 members.
 6. Multiply families with different addresses, who pen animals together at a central location, cannot share floater animals. See #3 to understand how a family is defined.
 7. Breeding Animals are not recorded and will not be weighed at weigh ins. They will receive an ear tag, for the sole purpose of identification at the time of load out.
- All questions regarding 4-H enrollment should be directed to the Extension office.
- All questions concerning animal weigh in and animal floaters must be in writing and delivered to a member of the Livestock Market Animal Sale Committee.