

# Annual Summary Financial Report

Name of Club/Group _____		
Name of Bank _____		
For the year Beginning October 1, _____ and ending September 30, _____		
<b>1. Balance at Beginning of Year</b>		
INCOME (By event or activity)		
2.		
3.		
4.		
5.		
6.		
7. Total Income for Year (Add lines 2 through 6)		
8. Adjusted Balance (Add line 1 and line 7)		
<b>EXPENDITURES</b> (By event or activity)		
9.		
10.		
11.		
12.		
13.		
14.		
15. Total Expenditures for Year (Add lines 9 through 14)		
16. Balance at End of Year (Subtract line 15 from line 8)		
<i>If line 16 doesn't agree with bank statement complete lines 17, 18, and 19</i>		
17. Add checks that haven't cleared the bank		
18. Subtract deposits that haven't cleared the bank		
19. <b>Adjusted Balance</b> (Should agree with bank statement)		
Prepared by (Treasurer) _____		
Date _____		
Club or Group Leader _____		
Date _____		

*This report is due in the County Extension Office by November 1.*