

**Latah County 4-H Leaders Council Meeting  
January 28, 2019**

**Leaders Present:** Nancy Richmond (Mountain View), Jennifer Ashmead, Stephanie Fletcher (Country Kids), Edie Simons, Tammi Johnson (FMBE), Anita Falen (Genesee 4-H Club), Debbie Lawrence (Moscow Mustangs), Kim Monk, Andrew Saralecos (Cow Creek Kids), Jeremy Falk (Golden Go -4's).

**Extension Present:** Kristina Davenport

**Fairgrounds Rep Present:** Jim Logan

Meeting was called to order by Debbie Lawrence @ 6:45. Roll call was made by passing around the sign-in sheet.

**Minutes:** Read and approved. Tammi made the motion, Kim seconded, motion passed.

**Correspondence:** Kelli Loftus sent a Thank you letter for her retirement gift.

**Treasurer's Report:** Balances: Leader's Council \$5387.54, Green and Gold \$967.40, David Trail Scholarship \$10.00. Previous month's bank fees were reversed by Renee for the address issue. Kim is asking that she work with Stephanie to at a later date to review the Green and Gold account. Three Travel grants were presented for Know Your Government: Hazel Rhigans, Jennings Shook and Lane Nelson. Each were awarded \$50.00 and will need to report on the event in some capacity (club meeting or Awards night). Grant will not be issued until September.

Kim made the motion, Edie seconded, motion passed to approve the Treasurer's report and the travel grants.

**Old Business:**

- Upcoming Horse 4-H dates: February 24th - Model Horse Show, March 10th - Horse Bowl, April 7th - Horse Judging.
- 2018 Awards Night review was very positive. 119 in attendance. Next year's award night is scheduled for November 10th @ 4PM.
- The Rubric Committee will have more data for the March meeting as the General Record Book rubric is currently being tested.
- Fundraiser event at Applebee's discussed further. We picked two Saturdays in April (7th and 14th) and Tammi will follow up. Minimum of 100 tickets for \$10.00 each, 60/40 split (we keep \$6.00 and pay Applebee's \$4.00 plus tax), event runs from 8AM - 10AM. Kids serve, wash dishes and clear tables. Edie will reach out to Jr. Farmers, Stephanie will contact Troy Farmhands and Kim will also call to ensure all clubs know what is happening.
- The other fundraising events of the gift tree @ the Fair and county-wide car wash were also briefly discussed. We will wait and see how the Applebee's fundraiser works before discussing further.

**New Business:**

- The 2019 Budget was presented by Stephanie. It appears that Leader's Council is spending more than we are bringing in. Fundraising a must. Kim asked for a breakdown of funds from member dues from the County. Debbie will investigate and report back. Tammi made the motion, Jennifer seconded, motion passed to approve the 2019 budget.
- It was discussed to bring the events of County Activity Day to the Fair somehow as this event will be not held at another time. Anita suggested getting a donor for prize money for members willing to present. Discussion tabled for next meeting.
- Kristina had two donations that were given to 4-H: \$50.00 by the Palouse Patchers for a sewing project; \$1000.00 by Crop Matters, of which \$500.00 for Shooting Sports and \$500.00 for STEM/Livestock

projects. Debbie would like more information on the Crop Matters donation and exactly how it is to be used.

- The new Business Rep for LMAS is Wendy Fredrickson. A new treasurer will also be needed at the end of this year as Brandi Griffin's term will be completed.
- Kristina brought a flyer for the Bell Brigade during Farmer's Market from May - October in Moscow. Kids could have a chance to ring the bell for opening and closing of the market.

Next meeting March 25th @ 6:30 pm.

Motion to adjourn was made by Edie, Stephanie seconded. Motion passed - meeting adjourned @ 8:13 pm.

**Latah County 4-H Leaders Council Meeting  
March 18, 2019**

**Leaders Present:** Nancy Richmond, Nel Carver (Mountain View), Stephanie Fletcher (Country Kids), Edie Simons, Tammi Johnson (FMBE), Anita Falen (Genesee 4-H Club), Debbie Lawrence (Moscow Mustangs), Jeremy Falk (Golden Go -4's).

**Extension Present:** Sara Fluer and Kristina Davenport

**Fairgrounds Rep Present:** Jim Logan

Meeting was called to order by Debbie Lawrence @ 6:26. Roll call was made by passing around the sign-in sheet.

**Minutes:** Read and approved with corrections. Tammi made the motion, Stephanie seconded, motion passed.

**Correspondence:** None

**Treasurer's Report:** Balances: Leader's Council \$5392.54, Green and Gold \$967.40, David Trail Scholarship \$10.00.

A travel grant was presented for Know Your Government by Owen Allenger. He was awarded \$50.00 and will need to report on the event in some capacity (club meeting or Awards night). Grant will not be issued until September.

Tammi made the motion, Anita seconded, motion passed to approve the Treasurer's report and the travel grants.

**Old Business:**

- Model Horse Show had 12 attendees and Horse Bowl had 15.
- Tammi reported on the progress of the Applebee's Fundraiser scheduled for April 20th from 8:30 - 10AM. She handed out tickets for Leaders to share with their clubs. Price is \$10/person. Leaders to turn in money/unused tickets to Tammi by April 12th. Sara will send out survey/emails/post on Facebook page to get 5-10 volunteers and help sell tickets.
- The Rubric Committee will report during the May meeting. Anita discussed the Animal Checklist and a need for a change to the rubric to reflect.
- The breakdown of the Crop Matters donation is as follows: Shooting Sports \$500.00, STEM \$250.00, Livestock \$250.00. Nothing beyond this has been determined.
- County Activity Day will remain canceled for this year. Sara will research if we can add some of the activities to the Fair next year. Anita mentioned that Whitman Co. pays each member \$25.00 to present their demonstrations at their Fair and she would like to see this at our Fair.

**New Business:**

- Sara presented the Bell Brigade options for Clubs/members during the Farmer's Market from May - October in Moscow beginning May 4th. Leaders present were not interested, Sara will send an email to members for possible interest.
- Livestock Judging Contest to be added to the agenda for May.
- Sara finished the meeting with her bio.

Next meeting May 20th @ 6:30 pm.

Meeting adjourned @ 7:33 pm.

**Latah County 4-H Leaders Council Meeting  
May 20, 2019**

**Leaders Present:** Debbie Lawrence (Moscow Mustangs), Nancy Richmond (Mountain View), Stephanie Fletcher (Country Kids), Tammi Johnson (FMBE), Anita Falen (Genesee 4-H Club), Kim Monk (Cow Creek Kids), Stacey Stout (Happy Valley 4H), Barbara Ray (Genesee Livestock), Heather Bovard (Country Kids), Cathy Calcagno-Williams (Mountain View), Andrew Saralecoj (Cow Creek Kids), Betty Sheets (Genesee Livestock).

**Extension Present:** Sara Fluer

**Fairgrounds Rep Present:** Jim Logan

Meeting was called to order by Debbie Lawrence at 6:40. Roll call was made by passing around the sign-in sheet.

**Minutes:** Read and approved with no changes. Moved by Tammi, Seconded by Stephanie, motion passed to accept as written.

**Correspondence:** None

**Treasurers Report:**

- Leaders Council: \$6,357.54
- Green & Gold: \$912.34
- David Trail: \$10 to keep account open

**Travel Grants, Presentation of Bills, Other Requests:**

- Profit of \$965 from Applebees Fundraiser
- \$120 Check to Latah County 4H Foundation – redo the check
- Travel Grants: Tristan Yocum requested \$500 for travel to attend National Shooting Sports Event in June. Allocation of \$2K for travel grants. With the other events in mind that are coming up, Stephanie recommended \$250. Discussion followed. Kim moved to pay the \$200 registration fee, Tammi 2nded, motion passed. Kim moved to amend to add "to pay after return from the event and fulfilling county requirements", Tammi 2nded. No objections. Motion passed.

**Standing Committee Reports:**

- **Horse Leaders:** Horse Show, July 27. Open Horse show is the same day. Horse Camp is July 10.
- **Livestock Leaders** – all present were at the Livestock Leaders meeting prior.
- **Record Book Committee:** To discuss rubric in new business
- **Awards Committee:** Jim confirmed November 10 for Awards Night

**Latah County Market Animal Sale Report:** No Report, there was no quorum last meeting. Next meeting is June 10. Officers are: President, Tony, VP is Sam Hoffman, Treasurer is Brandy, and Secretary is Tammy Kimberling.

**Old Business:**

- Applebee's Fundraiser:
  - Tammi gave report. It went well and we almost sold all the tickets. There were a few glitches that were discussed with Applebee's Management and they will make sure it doesn't happen again. They are eager to work with us again. Good turnout of kids – worked great to have just 10 kids per shift (2 shifts) and all of them showed up and did a great job. We need to work on how we are selling tickets so we don't have a bunch of tickets unsold as well as accountability. Out of 200 tickets, we had 35 that were unsold, but we sold 15 at the door, so a total of 20 unsold. Applebee's only requested ½ of the sales of the tickets sold. Therefore we made a 50% profit with an extra \$45 in cash donation/tips (Tammi set out a donation jar at the hostess desk). It was discussed that all tips are to go into the tip jar, not to the 4H members serving. If family members are tipping their kids, they need to give them money later. We discussed our next possible date for another Applebee's Fundraiser. October 5 is the preferred date but could do any Saturday in October. Tammi will work with Applebee's on getting a date nailed down so we can start our sale earlier.
- Rubrick Committee: Stephanie presented the new rubric for review. Discussion followed. A change to add "No signature = automatic 0". Remove "Market" on the title of the Rubric, and add on the back of the Rubric for instructions: "If a member parent or leader chooses not to sign, to write signature withheld on the appropriate signature line of the record book".

**New Business:**

- Livestock Judging at the fair – Discussion ensued that we need to crack down on the rules. Discussion included: rearrange classes, tighten up process, judging for a county award (currently used for breaking a tie for county awards); educational; adding poultry and rabbits; kids wearing out. Asked Sara to bring a proposal to our July Meeting. Key points – what can we do to garner more interest and get an educational benefit as well, how to get more volunteers to help, propose building educational opportunities in the fall for judging, such as clinics and practices, look to add back to the 4H side of things the \$5 fee for the adults. Andrew and Sara to collect more information. Andrew moved, Tammi 2nded to table to July. Motion passed.
- Latah County 4-H David Trail Green and Gold Scholarship:
  - 2 applications received, in the home stretch of scoring, kids will be notified in the next week before graduation.

**Extension Report:**

- Camp Wooten Teen Leader apps due on May 31. June 20, Teen leader training in Lewiston. Camper registration due June 14.
- In July, the State office is raising dues statewide, effective October.
  - State increase to \$15 per child, currently at \$5.
  - Latah County collects \$15 of which \$5 goes to State.
  - Dues will increase to \$25 per member, \$30 for horse members
  - Currently: \$2 to leaders, \$1 to Insurance, \$1 to state leader dues, \$6 to Latah County, \$5 to State.
  - Increase is to go towards web development, volunteer expenses for background checks, etc.
  - Alex asked if we can get details of where the money is going. Tammi moved to table to next meeting so Sara can get us details and to have the option of calling an emergency special meeting if necessary before the next meeting if we needed to also add additional fees to our county fee. Stephanie 2nded, Motion passed.

Next meeting July 22

Motion to adjourn was made by Tammi, Andrew seconded. Motion passed - meeting adjourned @ 7:42 pm. pm.

**Latah County 4-H Leaders Council Meeting  
July 22, 2019**

**Leaders Present:** Nancy Richmond (Mountain View), Jennifer Ashmead (Country Kids), Edie Simons, Tammi Johnson (FMBE), Anita Falen (Genesee 4-H Club), Debbie Lawrence (Moscow Mustangs), Kim Monk, Andrew Saralecos (Cow Creek Kids), Barb Jaworski (Troy Farmhands).

**Extension Present:** Sara Fluer

**Fairgrounds Rep Present:** Jim Logan

Meeting was called to order by Debbie Lawrence @ 6:29. Roll call was made by passing around the sign-in sheet.

**Minutes:** Read and approved with corrections. Edie made the motion, Barb seconded, motion passed.

**Correspondence:** None.

**Treasurer's Report:** Balances: Leader's Council \$6357.54, Green and Gold \$912.34, David Trail Scholarship \$10.00.

Three Travel grants were presented for Horse Camp: Claire Fletcher, Lane, Nelson, and Macie Ashmead. Each were awarded \$50.00 and will need to report on the event in some capacity (club meeting or Awards night).

Kim made the motion, Tammi seconded, motion passed to approve the Treasurer's report and the travel grants.

Kaylee Flodin is the recipient of our scholarship in the amount of \$500.00. Kim will get the information to Stephanie and have her send a check.

**Committee Reports:**

Horse Leaders - The annual Horse Show will be held on July 27th at Princeton, 17 4-H's have registered so far. Open class entries will also be accepted.

Livestock Leaders - all present for Livestock Leaders meeting - nothing new to report.

Record Book - done making changes/corrections for the year.

Green and Gold - Kim has received \$1870 from sponsors, a \$20 gift card from Bath and Body Works, as well as an iron for the sewing award.

The current balance for the endowment fund is \$35839.42. The funds are rolled and left in the account to gain interest - which is market driven. At least one \$500.00 scholarship will be available each year to qualifying seniors and with the possibility of three (depending on interest gained that year). Debbie asked why only pay \$500.00 if we can pay more one particular year. Andrew mentioned that we should remain constant and fair to everyone and keep the amount at \$500.00. Kim mentioned possibly adding an alumni scholarship opportunity for 2nd, 3rd, 4th year in college, not just high school seniors. It was also discussed how difficult our scholarship form is to complete for the payout. Kim did make a few adjustments. Kim and Andrew mentioned working on a class/seminar for kids on how to complete scholarships.

Awards Committee - Kim would like to ask the 4-Hers their thoughts on County Awards night. Sara is going to send out a survey in the Fair Newsletter with 5 or 6 questions, Tammi will work on finalizing these questions for her. The results will be taken into consideration for next year's Awards Night.

LMAS is looking for sponsorships for the Fair. They are also working on a Bidder Contract- if you win the bid, you owe the funds. Genessee 4-H and FFA will be helping run sales boards during the sale this year. August 19th is their next meeting.

### **Old Business:**

- Sara would like to keep Livestock Judging the same this year as she doesn't feel she has enough time or knowledge of the event at this time to make changes. She mentioned the possibility of hosting a workshop for kids next year to prepare and teach them how to judge. Kim recommended small groups, more adult helpers and greater FFA involvement. In addition, it would be nice to see more classes.

Andrew discussed the fact that the FFA/CFA receives the funds from adult entries. The funds can be between \$100- \$200 and there is no real policy in place for them. Debbie will not do anything to change this for this Fair but FFA Advisors are welcome to attend our September meeting to further the discussion. We could also remove this event entirely - more discussion is needed - tabled until next meeting after the Fair in September.

- The next Applebee's Fundraiser will be held on October 5th. Tammi will get tickets to distribute at the Fair and Sara will include this in the Fair Newsletter.

### **New Business:**

- 2020 Meeting dates are as follows:
  - January 27th
  - March 23rd
  - May 18th - we will have a location issue on this day - may have to move elsewhere.
  - July 27th
  - September 28th
  - November 23rd

Fair will be held September 17th - 20th, 2020

- Debbie asked is online record books are coming to Latah County for the 19-20 year. Sara wasn't exactly sure about this as she hasn't been told.
- Sara mentioned that Land Grove Coffee contacted her for a possible avenue for fundraising. Further discussion was tabled until our next meeting.
- Gritman offers a Stewards of Children training on sexual abuse for \$15.00 that can be used towards Leader training.

### **Extension Report:**

As discussed, Latah County will not be raising 4-H dues beyond the state increase that will take effect on October 1, 2019. Sara will work with families for financial help if this increase becomes a burden. She asks that families/leaders email or call her for assistance. Andrew asked if Latah County might have to raise our fees in the future, to which Sara responded that this increase is the first in 12 years and we should have no need to raise them. Fundraising will also help cover our expenses.

Sara's first Camp Wotten was a success! 180 total kids, with 30 coming from Latah Cty.

Sara also mentioned that 2 local families are hosting international 4-her's this year.

Next meeting September 23rd @ 6:30 pm.

Motion to adjourn was made by Andrew, Barb seconded. Motion passed - meeting adjourned @ 8:07 pm.

**Latah County 4-H Leaders Council Meeting**  
**September 23, 2019**

**Leaders Present:** Nancy Richmond, Leslie Sprouse (Mountain View), Stephanie Fletcher, Jennifer Ashmead (Country Kids), Edie Simons, Bear Schultz (FMBE), Barbara Ray (Genesee 4-H Club), Debbie Lawrence (Moscow Mustangs), Andrew Saralecos (Cow Creek Kids).

**Extension Present:** Sara Fluor and Kristina Davenport

**Fairgrounds Rep Present:** Jim Logan

Meeting was called to order by Debbie Lawrence @ 6:53. Roll call was made by passing around the sign-in sheet.

**Minutes:** Read and approved with corrections. Edie made the motion, Barbara seconded, motion passed.

**Correspondence:** Anita Falen submitted a letter to allow Cathy Calcagno Williams or Barbara Ray as her proxy vote for tonight's meeting as she will be unable to attend.

**Treasurer's Report:** Balances: Leader's Council \$6207.54, Green and Gold \$3662.34, David Trail Scholarship \$10.00.

Stephanie reviewed prior approved travel grants for disbursement now that the projects are complete. Checks for Tristan Yocum and Jennings Shook will be processed and mailed. Sara to ensure three additional grants are complete and eligible and will report back to Stephanie (Lane Nelson, Owen Allinger, and Hazel Rheigans).

**Committee Reports:**

Horse Leaders - Debbie reported that 2020 dates were set during tonight's meeting.

Livestock Leaders - all present for Livestock Leaders meeting - nothing new to report.

LMAS - all present for Livestock Leaders meeting - nothing new to report.

**Old Business:**

- Livestock Judging went very well at the Fair. There were plenty of volunteers to keep talking to a minimum, a few cards were even pulled for non-compliance. It was suggested that more thorough instructions be given next year for the young members. Sara has also offered to host a clinic(s) for members.

Livestock Judging will continue next year, however, a motion was made to change the structure. Next year, Livestock Judging can be held with both FFA and 4-H members as a concurrent event but FFA must be in charge of their own event and have their own group(s) separate from 4-H members. The same animals can be utilized for judging but FFA Advisors must be present and actively involved in their own event. Andrew made the motion, Stephanie seconded, the motion passed. Further discussion on the logistics of exactly what this will look like will be clarified in the spring of 2020.

In addition, a motion was made to add an adult component to the 4-H contest. Currently, adults pay CFFA to compete and all funds are given to CFFA. Next year, adult participants will have two options: 4-H and/or FFA with the funds going to whichever group they choose to support. Adult participants can purchase multiple cards and support both groups if they would like as well. Money earmarked for 4-H would go to Leader's Council. Stephanie made the motion, Edie seconded, the motion passed. Again, specific logistics will be discussed in the spring of 2020.

- Applebee's Fundraiser will be held on October 5th from 8:00 AM - 10:30 AM. Tammi is asking for volunteers - please contact her directly to make arrangements.
- The LandGrove Coffee fundraiser is still on hold - to be discussed at a later date.
- ZSuite online record books will go live on October 1st. Sara suggested that we log in and explore the demo version (<https://4h.zsuite.org/> Email = [id@zingbooks.com](mailto:id@zingbooks.com) Password = test Pin = 1234) Sara will attend meetings in October to further educate herself and she will pass this information along to us at our next meeting. Sara is willing to provide leader/member training, provide time/computers to members to ensure all members are able to successfully adapt to the new online system.

### **New Business:**

- Fair 2019 was a success! The sheep demonstrations were awesome and the logging show was a great addition.
- Bear commented that members were docked points on their record books but no comment/explanation was given by the judges to explain the loss of points. Sara will bring this up to judges next year and ask that this does not happen again.
- Stephanie asked again why Junior 4-H Grand Champion showman are not allowed to participate in the Large Animal Round Robin. Debbie will bring this up again to the Round Robin committee. Stephanie and Barbara asked to join this committee.
- Sara went over the results of the Awards Night survey. The survey consisted of nine questions, with only 39 responses to date. Despite the low responses, over 50% voted to keep Awards Night as is. The survey is still open, further results to be discussed at a later date. With such a low response rate, the validity of the survey was questioned but it is always good to gather information/ideas. This year's Awards Night is set for November 10th @ 4 PM. Sara will send out email to members asking for pictures for the slide show, along with a postcard advertising the event. Certificates will be printed at the 4-H office this year. Record books should be judged by October 20th. Kim, Stephanie, Nancy, Tammi, and Edie was on the Awards Committee.

**Extension Report:** Having experienced her 1st fair, Sara has already identified a few things that she will change for next year. Overall, Sara had a very successful Fair. 4H Online will be up for the 19-20 year by October 1st.

It was discussed enforcing a deadline for members to enroll in 4-H. Some Idaho counties have already enforced this. Sara would like to discuss this further at a later date. Jim mentioned knowing exact numbers for animals/exhibitors as early as possible would make his planning much easier.

Kristina reported that she will be graduating in spring and this was her last Fair. She will be greatly missed by all.

Important upcoming events:

Fair Board meeting October 7th @ 5:30.

October 12th Brewers Fest - Fundraiser for the Fair Grounds

Next meeting November 25th @ 6:30 pm.

Motion to adjourn was made by Stephanie, Andrew seconded. Motion passed - meeting adjourned @ 8:14 pm.