



## Staff Council

### Staff Council Agenda

Date: April 9, 2025

Location: Zoom

Zoom: <https://uidaho.zoom.us/j/87129561969>

1. Call to Order & Welcome [1 min] – Cody
2. Attendance [3 mins] – Renee – quorum
3. Approval of Minutes [2 mins] Cody
  - a. March 2025 – Approved
4. Staff Member of the Month- **Ryan Taylor** [2 mins] – Tami – Ryan is a OIT technology solutions partner and is amazing at solving critical issues. Congratulations on a job well done!
5. **New Employee Onboarding** [20 mins] – Jodi Walker – Great Colleges to work for survey results: 1) Onboarding and recognition piece was the driver of this project. How do we bring new employees on, what does it look like to be a part of the Vandal Family; and how do we retain employees. Overview of onboarding strategies was discussed, and sessions are offered once a month – advertised in the Daily Register. Thank you to the committee for bringing a great experience to our new employees! Please reach out to [welcome@uidaho.edu](mailto:welcome@uidaho.edu) with questions, ideas or suggestions.
6. **Staff Council Intranet** [30 mins] – Annie Exline – Intranet demo was given through SharePoint. Knowledge Base articles are being built, space can be requested through the online form (<https://go.uidaho.edu/intranet-request-form>), and timeline for rollout will be July. Please email Annie for questions [aexline@uidaho.edu](mailto:aexline@uidaho.edu). You can access the intranet at: <https://vandalsuidaho.sharepoint.com/sites/InsideUI>
7. Reports
  - a. Staff Council Working Groups:
  - b. CEC Staff Compensation Committee – Michele –
    - Committee is currently working on two topics: 1) survey will be going out to employees about compensation – this will be a joint survey with faculty. 2) Longevity, potential recognition and other appreciation ideas. Please email [comptaskforce@uidaho.edu](mailto:comptaskforce@uidaho.edu).
  - c. Human Resources – Brandi –
    - Needs help with automating onboarding processes. PeopleAdmin and Banner software coming; checklist for employees and supervisors; hoping to have minimal impact. Training will be coming to AAC's.
  - d. Employee Training – Elissa – No report
  - e. Faculty Senate – Barb, Nicole – End of year reports are getting wrapped up; legislature bill that is passed- <https://legislature.idaho.gov/wp-content/uploads/sessioninfo/2025/legislation/S1198.pdf>. Waiting on guidance moving forward based on the bill passed.
  - f. Elections & University Committees – Renee –
    - Staff Council leadership nominations can be made directly to Crystal [crystalcallahan@uidaho.edu](mailto:crystalcallahan@uidaho.edu)
    - Staff Council membership ballots will be forthcoming.
    - Committee on Committees is wrapping up for the year, they have a few openings that need to be confirmed with a SC ballot which will be sent out soon.

- Faculty Senate ballot will need to be confirmed by April 11<sup>th</sup>
- g. OIT – Teresa –
    - Onboarding project; Intranet project
    - webpages decommissioned  
<https://support.uidaho.edu/TDClient/40/Portal/KB/ArticleDet?ID=3354>  
 sunset date is mid-May
    - Windows 10 will sunset in October
    - revamping the OIT service model will be coming
    - classroom technology upgrades will be happening
    - Planning phase for next fiscal year
  - h. UCM – Jodi – no report
  - i. SC Leadership Report –Cody and Annie –
    - How can we make it easier for Staff to serve on university committees and be a part of the vandal community? We would love to hear your ideas!
    - The employee awards and appreciation event is coming up on April 30<sup>th</sup>, come join us and congratulate our wonderful staff!
    - Senior leadership discussions have been around the legislative bill passed; tuition increase request is forthcoming; NCWAA house settlement.
    - SC minutes are added to the website and Faculty Senate’s talking points are distributed via email.
8. Parking Lot Topics [2 mins] – Cody - None
  9. Good of the Order and Member Announcements [5 min] – Cody –
    - a. U of I Excellence awards are April 30<sup>th</sup> at 3:30pm. If you have questions about events email: [idahoevents@uidaho.edu](mailto:idahoevents@uidaho.edu)
    - b. Year end Staff council networking night/retreat come back? Send ideas and feedback to Cody.
    - c. Someone can sit in on your seat if you are away, serve as a proxy
    - d. The operations manual will be sent out to Staff Council for review and updates.
  10. Close [1 min] – Cody – adjourned 10:34 a.m.